

## REQUIRED DOCUMENTS

### FOR ALL:

- ✓ Personal information sheet
- ✓ Valid ID (passport or identity card or driving licence are accepted)

### FOR THE APPLICANT (according to situation):

- ✓ Registration with a school or university (school certificate or student card or registration certificate) when available (to provide one month after signing the lease at the latest),
- ✓ Internship or Trainee contract / Letter from the employer, dated and signed less than one month before the signature of the lease
- ✓ Previous address information: Rent receipt for the last 3 months, lessor certificate (if applicable)
- ✓ Proof of income (optional)

### FOR THE GUARANTOR:

We ask all students to provide a guarantor who is a relative. This person must live in France and prove that his/her monthly income would cover the rent for three months.

- ✓ Tax return (most recent, all pages)
- ✓ 3 last payslips / other (certified) proof of income / bank statements
- ✓ Copy of your employment contract (all pages)

If the applicant does not know a person who would comply with these requirements, the alternatives accepted are:

- ✓ to provide a proxy guarantee from a public body such as VISALE (visale.fr),
- ✓ to provide a proxy guarantee from a private organization such as GARANTME (www.garantme.fr - please consult us for reduced fees),
- ✓ to enclose a certificate/letter from a French branch of their bank testifying that a deposit equivalent to 1 year rent can cover the lease obligations.